



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:** 0216_fba_2018.xlsm

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: Englewood Cliffs **State:** NJ **Zip:** 07632

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Mario	M	Kranjac	12/31/2019	mkranjac@englewoodcliffsnj.org

Chief Administrative Officer

James		Barberio		jbarberio@englewoodcliffsnj.org
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Chief Financial Officer

Chris		Battaglia		cbattaglia@englewoodcliffsnj.org
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Municipal Clerk

Lisette	M	Duffy		lduffy@englewoodcliffsnj.org
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Registered Municipal Accountant

Paul	W	Garbarini		pwgarbarini@garbarinicpa.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Ellen		Park	12/31/2019	epark@englewoodcliffsnj.org
William		Woo	12/31/2019	wwoo@englewoodcliffsnj.org
Carrol		McMorrow	12/31/2018	cmcmorrow@englewoodcliffsnj.org
Mark		Park	12/31/2018	mpark@englewoodcliffsnj.org
Edward		Aversa	12/31/2020	eaversa@englewoodcliffsnj.org
Gloria		Oh	12/31/2020	goh@englewoodcliffsnj.org

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2017 Calendar Year Property Tax Levies - ALL entities levying property taxes

	<u>Calendar Year Tax Rate</u>	<u>Calendar Year Tax Levy</u>	<u>% of Total Levy</u>	<u>Avg Residential Taxpayer Impact</u>
Municipal Purpose Tax	0.373	\$12,550,862.85	37.39%	\$4,870.35
Municipal Library			0.00%	\$0.00
Municipal Open Space			0.00%	\$0.00
Fire Districts (avg. rate/total levies)			0.00%	\$0.00
Other Special Districts (total levies)			0.00%	\$0.00
Local School District	0.393	\$13,231,463.00	39.42%	\$5,131.50
Regional School District			0.00%	\$0.00
County Purposes	0.222	\$7,452,742.70	22.20%	\$2,898.71
County Library			0.00%	\$0.00
County Board of Health			0.00%	\$0.00
County Open Space	0.010	\$328,771.34	0.98%	\$130.57
Other County Levies (total)			0.00%	\$0.00
Total (Calendar Year 2017 Budget)	0.998	\$33,563,839.89	100.00%	\$13,031.13

Total Taxable Valuation as of	October 1, 2017	<u>\$3,400,524,332.00</u>
<small>(To be used to calculate the current year tax rate)</small>		
Current Year Average Residential Assessment		<u>\$1,305,724.25</u>

Prior Year to Current Year Comparison

Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.373	0.401	7.51%

Comparison - Municipal Purposes Tax Levy

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$12,550,862.85	\$13,649,878.81	8.76%	\$1,099,015.96

Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$4,870.35	\$5,235.95	7.51%	\$365.60

Current Year 2018 Budget

<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
Municipal Purpose Tax	ACTUAL	\$13,649,878.81
Municipal Library		
Municipal Open Space		
Fire Districts (total levies)		
Other Special Districts (total levies)		
Local School District	ESTIMATED	\$13,600,000.00
Regional School District		
County Purposes	ESTIMATED	\$7,700,000.00
County Library		
County Board of Health		
County Open Space	ESTIMATED	\$337,000.00
Other County Levies (total)		
Total ESTIMATED amount to be raised by taxes		\$35,286,878.81

Revenue Anticipated, Excluding Tax Levy	4,205,496.45
Budget Appropriations, before Reserve for Uncollected Taxes	17,153,375.26
Total Non-Municipal Tax Levy	\$21,637,000.00
Amount to be Raised by Taxes - Before RUT	\$34,584,878.81
Reserve for Uncollected Taxes (RUT)	\$702,000.00
Total Amount to be Raised by Taxes	\$35,286,878.81

% of Tax Collections used to Calculate RUT	<u>98.01%</u>
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If % used exceeds the actual collection % then reference the statutory exception used

Tax Collections - ACTUAL as of Prior Year

Total Tax Revenue, Collections CY 2017	33,133,787.01
Total Tax Levy, CY 2017	33,732,609.06
% of Taxes Collected, CY 2017	<u>98.22%</u>
Delinquent Taxes - December 31, 2017	<u>\$352,052.00</u>

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	18.85%	\$245,000.00	\$1,300,000.00	\$1,545,000.00	\$1,545,000.00							
08	Local Revenue	5.45%	\$86,435.59	\$1,586,564.41	\$1,673,000.00	\$1,673,000.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$691,474.00	\$691,474.00	\$691,474.00							
08	Uniform Construction Code Fees	#DIV/0!	\$0.00		\$0.00								
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-97.32%	(\$362,140.61)	\$372,123.06	\$9,982.45	\$9,982.45							
08	Other Special Items	-50.10%	(\$200,797.16)	\$400,797.16	\$200,000.00	\$200,000.00							
15	Receipts from Delinquent Taxes	0.00%	(\$0.20)	\$331,040.20	\$331,040.00	\$331,040.00							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	5.77%	\$744,910.89	\$12,904,967.92	\$13,649,878.81	\$13,649,878.81							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	2.92%	\$513,408.51	\$17,586,966.75	\$18,100,375.26	\$18,100,375.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government	12.00	7.00	45.85%	\$425,483.00	\$927,927.00	\$1,353,410.00	\$1,353,410.00								
21	Land-Use Administration	0.00	1.00	482.61%	\$288,600.00	\$59,800.00	\$348,400.00	\$348,400.00								
22	Uniform Construction Code	1.00	9.00	17.12%	\$38,630.00	\$225,620.00	\$264,250.00	\$264,250.00								
23	Insurance	0.00	0.00	15.36%	\$324,000.00	\$2,110,000.00	\$2,434,000.00	\$2,434,000.00								
25	Public Safety	26.00	44.00	0.74%	\$35,253.07	\$4,763,071.91	\$4,798,324.98	\$4,798,324.98								
26	Public Works	11.00	0.00	-14.33%	(\$271,135.70)	\$1,891,894.15	\$1,620,758.45	\$1,610,776.00	\$9,982.45							
27	Health and Human Services	0.00	0.00	1.17%	\$616.83	\$52,746.00	\$53,362.83	\$53,362.83								
28	Parks and Recreation	1.00	50.00	5.26%	\$11,000.00	\$209,100.00	\$220,100.00	\$220,100.00								
29	Education (including Library)	0.00	0.00	0.00%	\$0.00	\$180,000.00	\$180,000.00	\$180,000.00								
30	Unclassified	0.00	0.00	28.26%	\$70,061.50	\$247,938.50	\$318,000.00	\$318,000.00								
31	Utilities and Bulk Purchases	0.00	0.00	0.77%	\$11,350.00	\$1,465,650.00	\$1,477,000.00	\$1,477,000.00								
32	Landfill / Solid Waste Disposal	0.00	0.00	#DIV/0!	\$0.00		\$0.00									
35	Contingency	0.00	0.00	#DIV/0!	\$135,000.00		\$135,000.00	\$135,000.00								
36	Statutory Expenditures	0.00	0.00	12.09%	\$159,433.00	\$1,318,479.00	\$1,477,912.00	\$1,477,912.00								
37	Judgements	0.00	0.00	#DIV/0!	\$0.00		\$0.00									
42	Shared Services	0.00	0.00	#DIV/0!	\$0.00		\$0.00									
43	Court and Public Defender	1.00	4.00	-1.17%	(\$1,318.75)	\$112,733.75	\$111,415.00	\$111,415.00								
44	Capital	0.00	0.00	-40.00%	(\$40,000.00)	\$100,000.00	\$60,000.00	\$60,000.00								
45	Debt	0.00	0.00	5.18%	\$120,737.00	\$2,332,465.00	\$2,453,202.00	\$2,453,202.00								
46	Deferred Charges	0.00	0.00	-80.43%	(\$383,255.16)	\$476,495.16	\$93,240.00	\$93,240.00								
48	Debt - Type I School District	0.00	0.00	#DIV/0!	\$0.00		\$0.00									
50	Reserve for Uncollected Taxes	0.00	0.00	-14.06%	(\$114,876.60)	\$816,876.60	\$702,000.00	\$702,000.00								
55	Surplus General Budget	0.00	0.00	#DIV/0!	\$0.00		\$0.00									
	Total	52.00	115.00	4.68%	\$809,578.19	\$17,290,797.07	\$18,100,375.26	\$18,090,392.81	\$9,982.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2017 Value)				Property Tax Assessments - Exempt Properties (October 1, 2017 Value)			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	52	\$93,718,400.00	2.76%	15A Public Schools	3	\$82,935,300.00	9.04%
2 Residential	1,930	\$2,520,047,800.00	74.14%	15B Other Schools	4	\$76,519,400.00	8.34%
3A/3B Farm			0.00%	15C Public Property	35	\$753,499,000.00	82.12%
4A Commercial	125	\$783,649,800.00	23.05%	15D Church and Charities			0.00%
4B Industrial			0.00%	15E Cemeteries & Graveyards	1	\$2,628,500.00	0.29%
4C Apartments	1	\$1,750,000.00	0.05%	15F Other Exempt	2	\$1,984,000.00	0.22%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property			0.00%				
Total	2,108	\$3,399,166,000.00	100.00%	Total	45	\$917,566,200.00	100.00%
Average Ratio (%), Assessed to True Value							
Equalized Valuation, Taxable Properties				#DIV/0!			
Total # of property tax appeals filed in 2017				County Tax Board			
				State Tax Court			
Number of 2017 County Tax Board decisions appealed to Tax Court							
Number of pending property tax appeals in State Tax Court							
Amount paid out by municipality for tax appeals in 2017				\$197,384.77			
				Percentage of Exempt vs. Non-Exempt Properties			
				26.99%			

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2017 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	7.00	0.00	4,844.25	\$4,500.00				\$344.25
Supervisory Staff (Department Heads & Managers)	4.00	5.00	624,409.33	\$492,335.00		\$41,049.43	\$53,361.27	\$37,663.63
Police Officers (Including Superior Officers)	25.00	0.00	5,441,157.15	\$3,739,410.00	\$215,000.00	\$1,038,602.00	\$390,806.20	\$57,338.95
Fire Fighters (Including Superior Officers)	0.00	1.00	62,437.00		\$58,000.00			\$4,437.00
All Other Union Employees not listed above	14.00	89.00	1,470,397.22	\$940,000.00	\$60,000.00	\$117,428.85	\$276,468.37	\$76,500.00
All Other Non-Union Employees not listed above	2.00	20.00	410,806.81	\$324,722.00		\$17,831.73	\$43,411.85	\$24,841.23
Totals	52.00	115.00	8,014,051.76	\$5,500,967.00	\$333,000.00	\$1,214,912.01	\$764,047.69	\$201,125.06

Is the Local Government required to comply with NJSA 11A (**Civil Service**)? - YES or NO

NO

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	8.00	\$12,037.19	\$96,297.52	11.00	\$11,956.57	\$131,522.27
Parent & Child	3.00	\$21,231.60	\$63,694.80	4.00	\$21,231.60	\$84,926.40
Employee & Spouse (or Partner)	10.00	\$23,631.58	\$236,315.80	9.00	\$23,722.32	\$213,500.88
Family	20.00	\$32,942.24	\$658,844.80	18.00	\$32,909.74	\$592,375.32
Employee Cost Sharing Contribution (enter as negative -)			(\$291,105.12)			(\$255,382.42)
Subtotal	41.00		\$764,047.80	42.00		\$766,942.45
Elected Officials - Health Benefits - Annual Cost						
Single Coverage	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Parent & Child	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Employee & Spouse (or Partner)	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Family	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Employee Cost Sharing Contribution (enter as negative -)						\$0.00
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	11	\$9,940.82	\$109,349.02	9	\$11,140.75	\$100,266.75
Parent & Child	1	\$21,817.92	\$21,817.92	1	\$22,342.20	\$22,342.20
Employee & Spouse (or Partner)	20	\$13,881.34	\$277,626.80	21	\$15,740.01	\$330,540.21
Family	5	\$37,592.47	\$187,962.35	5	\$41,500.44	\$207,502.20
Employee Cost Sharing Contribution (enter as negative -)			\$0.00			\$0.00
Subtotal	37.00		\$596,756.09	36.00		\$660,651.36
GRAND TOTAL	78.00		\$1,360,803.89	78.00		\$1,427,593.81

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

YES

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross		Net	Current Year																													
	Debt	Deductions		Debt	Budget	2019 Budget	2020 Budget	All Additional Future Years' Budgets																									
Local School Debt	\$1,350,000.00	\$1,350,000.00	\$0.00	Utility Fund - Principal																													
Regional School Debt			\$0.00	Utility Fund - Interest																													
Utility Fund Debt				Bond Anticipation Notes - Principal	\$514,202.00																												
0			\$0.00	Bond Anticipation Notes - Interest	\$62,000.00																												
0			\$0.00	Bonds - Principal	\$1,510,000.00	\$1,245,000.00	\$1,265,000.00	\$8,210,000.00																									
0			\$0.00	Bonds - Interest	\$280,000.00	\$245,567.50	\$223,432.50	\$1,046,565.00																									
0			\$0.00	Loans & Other Debt - Principal	\$72,000.00	\$80,000.00	\$88,000.00	\$320,000.00																									
0			\$0.00	Loans & Other Debt - Interest	\$15,000.00	\$13,261.92	\$11,148.76	\$15,911.00																									
0			\$0.00																														
0			\$0.00	Total	\$2,453,202.00	\$1,583,829.42	\$1,587,581.26	\$9,592,476.00																									
<u>Municipal Purposes</u>																																	
Debt Authorized	\$958,667.00		\$958,667.00	Total Principal	\$2,096,202.00	\$1,325,000.00	\$1,353,000.00	\$8,530,000.00																									
Notes Outstanding	\$5,421,060.00		\$5,421,060.00	Total Interest	\$357,000.00	\$258,829.42	\$234,581.26	\$1,062,476.00																									
Bonds Outstanding	\$12,230,000.00	\$1,241,667.00	\$10,988,333.00	% of Total Current Year Budget	13.55%																												
Loans and Other Debt			\$0.00																														
Total (Current Year)	\$19,959,727.00	\$2,591,667.00	\$17,368,060.00																														
Population (2010 census)	5,291																																
Per Capita Gross Debt	\$3,772.39																																
Per Capita Net Debt	\$3,282.57																																
3 Yr. Average Property Valuation		\$3,313,451,631.33																															
Net Debt as % of 3 Year Avg Property Valuation		0.52%																															
				<table border="1"> <thead> <tr> <th>Description</th> <th colspan="4">Debt Not Listed Above</th> </tr> </thead> <tbody> <tr> <td>Total Guarantees - Governmental</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Guarantees - Other</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Capital/Equipment Leases</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Other</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Description	Debt Not Listed Above				Total Guarantees - Governmental					Total Guarantees - Other					Total Capital/Equipment Leases					Total Other				
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Bond Rating	Moody's	Standard & Poors	Fitch																														
Rating	Aa2																																
Year of Last Rating	2014																																
				Mark "X" if Municipality has no bond rating																													

USER FRIENDLY BUDGET SECTION - Notes

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