



**BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**MINUTES OF THE BOARD OF HEALTH MEETING
REORGANIZATION MEETING**

DATE: January 12, 2015

CALL TO ORDER: 8:06 P.M.

OATHS OF OFFICE ADMINISTERED TO NEWLY APPOINTED MEMBER BY LISETTE DUFFY, BOROUGH ADMINISTRATOR/CLERK:

Melanie Simon

PRESENT AT ROLL CALL:

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| President | Diane Clarke |
| Board Member | Dr. Beth Raucher |
| Board Member | Dr. George Lee |
| Board Member | Dr. Ravi Munver |
| Board Member | Melanie Simon |

ABSENT:

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|--------------|--------------|
| Board Member | Dr. Yang Kim |
| Board Member | Judith Klyde |

ALSO PRESENT:

| | |
|------------------------|----------------------|
| Council Representative | Councilman Zhi Liang |
| REHS | Jin Park |
| Health Officer | Sam Yanovich |
| Board Secretary | Rosemarie Weber |
| Registrar | Lisette Duffy |

- **FLAG SALUTE – Diane Clarke, President**

BOARD OF HEALTH SECRETARY STATED:

NOTICE OF THIS MEETING OF THE BOARD OF HEALTH HAS BEEN GIVEN TO THE RECORD FOR PUBLICATION IN JANUARY OF 2015 AND IS POSTED ON THE BULLETIN BOARD AND IS ON FILE WITH THE BOARD OF HEALTH. THIS NOTICE STATES, THE BOARD OF HEALTH WILL HOLD ITS REORGANIZATION MEETING AT 8:00 PM, JANUARY 12, 2015 AT 482 HUDSON TERRACE, ENGLEWOOD CLIFFS, NJ

MINUTES OF THIS MEETING WILL BE MADE AVAILABLE TO THE PUBLIC UPON THE COMPLETION OF TYPING AND PROOFREADING BY THE BOARD OF HEALTH.

- **Approval of BOH Minutes – November 10, 2014**

On a motion by Dr. Lee, seconded by Dr. Raucher, Board of Health Minutes of November 10, 2014 was unanimously approved.

ALL IN FAVOR:

AYES: Clarke, Raucher, Lee, Munver, Simon

OPEN TO PUBLIC:

On a motion by Melanie Simon, seconded by Dr. Raucher and carried unanimously, the meeting was open to the public.

ALL IN FAVOR:

AYES: Clarke, Raucher, Lee, Munver, Simon

There was no one in attendance from the public.

On a motion by Melanie Simon, seconded by Dr. Lee and carried unanimously, the public portion was closed.

ALL IN FAVOR:

AYES: Clarke, Raucher, Lee, Munver, Simon

APPOINTMENTS

Sam Yanovich asked for a motion for nomination of 2015 Board of Health President.

On a motion by Dr. Raucher, seconded by Dr. Lee, Diane Clarke was unanimously elected Board of Health President for 2015.

ROLL CALL:

AYES: Clarke, Raucher, Lee, Munver, Simon

President Diane Clarke asked for a motion to nominate Dr. Beth Raucher for 2015 Vice President of the Board of Health.

On a motion by President Diane Clarke, seconded by Melanie Simon, Dr. Beth Raucher was unanimously elected Board of Health Vice President for 2015.

ROLL CALL:

AYES: Clarke, Raucher, Lee, Munver, Simon

President Diane Clarke appoints Sam Yanovich as the Health Officer to act as the agent for the Board of Health and to supply the services of the Environmental Health Inspector, Jin Park, for the year 2015.

ROLL CALL:

AYES: Clarke, Raucher, Lee, Munver, Simon

President Diane Clarke appoints Rosemarie Weber as Board of Health Secretary with salary of \$10,000 for the year 2015.

ROLL CALL:

AYES: Clarke, Raucher, Lee, Munver, Simon

The Board of Health appoints Hackensack University Medical Center Health Awareness Regional Program to provide nursing services to the Borough of Englewood Cliffs for the year 2015.

ROLL CALL:

AYES: Clarke, Raucher, Lee, Munver, Simon

The Board of Health adopts the Press Journal and The Record as the official newspapers of the Board for legal advertisements.

ROLL CALL:

AYES: Clarke, Raucher, Lee, Munver, Simon

RESOLUTION BH15-01 - Annual Board of Health Meeting Dates

The Board of Health adopts the following meeting dates for the year 2015. Dates are subject to change.

March 2

May 5

July 7

September 21

November 16

- **Report of Registered Environmental Health Specialist**
Discussed and reviewed reports. All complaints were satisfied.
- **Report of Health Officer**
- **Report of Registrar for November and December 2014.**

Dog License Information: 1 dog license was issued in November. 1 dog license was issued in December. Total dog licenses for November and December is 2. A late fee of \$50.00 has been incurred. Renewal letters will be sent out soon for 2015 dog licenses.

OLD BUSINESS:

Jin Park, REHS, discussed the "hoarder" house in Englewood Cliffs. The police are keeping their eye on the property. Dr. Raucher commented that there may be a risk to the owner if there are unsafe conditions.

Jin Park, REHS, spoke about the town noise ordinance. There is a Board of Health noise ordinance for 10PM and the police have an ordinance for 11PM. It was recommended to have the attorney follow up

on both ordinances and give the information to the Board. It was recommended by Dr. Raucher that residents should be notified of the noise ordinance.

DIANE CLARKE STATED:

“IF THERE WAS ANY UNFINISHED BUSINESS or NEW BUSINESS AT THIS TIME”

UNFINISHED BUSINESS:

Diane Clarke discussed the current coyote issue in Englewood Cliffs. If anyone sees a coyote, keep small animals away from the coyote and make some kind of noise to frighten the coyote such as shouting or blowing a whistle. Traps have been set up.

NEW BUSINESS:

Diane Clarke, President, gave a detailed report of on-site visits to both animal shelters, Humane Enforcement in Cliffside Park and Bergen County Animal Shelter in Teterboro. She described the conditions of both shelters and presented photos of the animal shelters.

Both animal shelters were discussed in detail with Board members that were present at the meeting.

On a motion by Melanie Simon, seconded by Dr. Lee, a contract with the Bergen County Animal Shelter in Teterboro was approved for 2015.

ROLL CALL:

AYES: Clarke, Raucher, Lee, Munver, Simon

There being no further business, no one from the public was present. President Diane Clarke asked for a motion to adjourn.

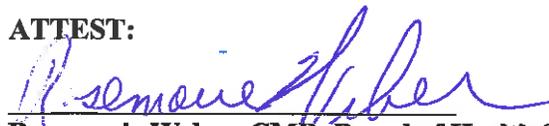
On a motion by Melanie Simon, seconded by Dr. Raucher, the meeting adjourned at 9:00 PM.

ALL IN FAVOR:

AYES: Clarke, Raucher, Lee, Munver, Simon

Respectfully submitted by Rosemarie Weber, Board of Health Secretary

ATTEST:


Rosemarie Weber, CMR, Board of Health Secretary