



**BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

MINUTES OF THE BOARD OF HEALTH MEETING

DATE: NOVEMBER 16, 2015

CALL TO ORDER: 8:00 P.M.

PRESENT AT ROLL CALL:

President	Diane Clarke
Board Member	Dr. George Lee
Board Member	Judith Klyde
Board Member	Melanie Simon

ABSENT:

Vice President	Dr. Beth Raucher
Board Member	Dr. Ravi Munver
Council Representative	Zhi Liang

ALSO PRESENT:

REHS	Jin Park
Health Officer	Sam Yanovich
Board Secretary	Rosemarie Weber

- **FLAG SALUTE – Diane Clarke, President**

BOARD OF HEALTH SECRETARY STATED:

Adequate notice of this meeting was given to the press and posted as required. Date and time of these meetings was legally given as required by the "Open Public Meetings Act." This notice is on file with the Board of Health and posted on the bulletin board. Minutes of this meeting will be made available to the public upon the completion of typing and proofreading by the Board of Health.

Approval of BOH Meeting Minutes – September 21, 2015

On a motion by Melanie Simon, seconded by Judith Klyde, Board of Health Meeting Minutes of September 21, 2015 was unanimously approved.

ALL IN FAVOR:

AYES: Clarke, Lee, Klyde, Simon

- **Report of Registered Environmental Health Specialist**

Discussed and reviewed reports. All complaints were satisfied.

- **Report of Health Officer**

Flu activity level is low throughout the State according to the last report of 11/7/15.

The NJDOH is working with local health departments to manage pertussis exposure.

Outreach to the community is important for Public Health Accreditation. Two documents were devised by HARP and Mid-Bergen for distribution at community events.

A “Mental Health First aid” program is being offered to Mid-Bergen’s staff.

The annual CHIP meeting was held at Holy Name Hospital on October 21.

- **Report of Registrar for September and October 2015**

In September, 2 marriage licenses, 12 certified copies of marriage certificates, and 1 certified copy of a death certificate were issued. In October, 2 marriage licenses, 4 certified copies of death certificates and 1 amendment of a death certificate were issued.

Dog License Information:

8 dog licenses were issued in September. 1 dog license was issued in October. Total dog licenses for September and October is 9.

A successful Flu Clinic was held on September 29, 2015 at the Community Building with a total of approximately 106 flu shots given to the residents and employees of the Borough.

DIANE CLARKE STATED:

“IF THERE WAS ANY UNFINISHED BUSINESS or NEW BUSINESS AT THIS TIME”

NEW BUSINESS:

Diane Clarke announced that she received a letter of resignation from Dr. Yang Kim on October 9, 2015. Mayor Parisi will appoint a new Board member at the Mayor and Council meeting on December 9, 2015.

Diane Clarke discussed the renewal of health contracts for 2016. The nurses at HARP are reliable and provide programs for the seniors as well as assessments and home visits.

Melanie Simon asked what the major differences would be between the two agencies.

Sam Yanovich clarified the Mid-Bergen services. It was formed in 1978 and gives a local flair to the towns it serves. Mid-Bergen health inspections are all inclusive with no added fees.

Dr. George Lee would like to do a cost analysis of Mid-Bergen and Bergen County. He will try to attend Mid-Bergen Regional meeting on December 7, 2015.

OPEN TO PUBLIC:

On a motion by Melanie Simon, seconded by Judith Klyde and carried unanimously, the meeting was open to the public.

ALL IN FAVOR:

AYES: Clarke, Lee, Klyde, Simon

PUBLIC SPOKE:

Sam Negin, 6 Demarest Court, Englewood Cliffs, NJ, had a question about contracts.

On a motion by Melanie Simon, seconded by Dr. Lee and carried unanimously, the public portion was closed.

ALL IN FAVOR:

AYES: Clarke, Lee, Klyde, Simon

There being no further business, Diane Clarke asked for a motion to adjourn.

On a motion by Melanie Simon, seconded by Judith Klyde, the meeting adjourned at 8:45 PM.

ALL IN FAVOR:

AYES: Clarke, Lee, Klyde, Simon

Respectfully submitted by Rosemarie Weber, Board of Health Secretary

ATTEST:



Rosemarie Weber, CMR, Board of Health Secretary