



**BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

MINUTES OF THE BOARD OF HEALTH MEETING

DATE: MARCH 7, 2016

CALL TO ORDER: 8:00 P.M.

PRESENT AT ROLL CALL:

President	Diane Clarke
Vice President	Dr. Beth Raucher
Board Member	Dr. Marion Bobb-McKoy
Board Member	Dr. George Lee
Board Member	Judith Klyde
Board Member	Melanie Simon

ABSENT:

Board Member	Dr. Ravi Munver
Council Representative	Zhi Liang
Health Officer	Sam Yanovich

ALSO PRESENT:

REHS	Jin Park
Board Secretary	Rosemarie Weber

- **FLAG SALUTE – Diane Clarke, President**

BOARD OF HEALTH SECRETARY STATED:

Adequate notice of this meeting was given to the press and posted as required. Date and time of these meetings was legally given as required by the "Open Public Meetings Act." This notice is on file with the Board of Health and posted on the bulletin board. Minutes of this meeting will be made available to the public upon the completion of typing and proofreading by the Board of Health.

Approval of BOH Meeting Minutes – Reorganization January 11, 2016

On a motion by Dr. Raucher, seconded by Melanie Simon, Board of Health Meeting Minutes of January 11, 2016 Reorganization was unanimously approved.

ROLL CALL:

AYES: Raucher, Lee, Bobb-McKoy, Klyde, Simon

- **Report of Registered Environmental Health Specialist**

Discussed and reviewed reports. All complaints were satisfied.

- **Report of Health Officer(given by Jin Park, REHS)**

Jin Park gave the Health Officer's report. Items discussed were the latest influenza activity report from NJDOH, Zika virus, proposed legislation from the State Senate to lower allowable lead level in children, and the NJ Local Board of Health manual was distributed to Board members.

- **Report of Registrar for January and February 2016**

In January, 1 marriage license and 1 marriage amendment were issued. In February, 1 marriage license and 2 certified copies of a marriage license were issued.

Dog License Information:

117 dog licenses were issued in January. 51 dog licenses were issued in February. Total dog licenses for January and February is 168.

The 2015 dog census was completed. Unregistered dogs were discovered and licenses were issued.

OLD BUSINESS:

There was discussion about a nail salon ordinance. This will be discussed further with Borough Attorney.

Beauty parlors/barber shops were discussed. The Health Inspector recommends that they be inspected twice a year for sterilized tools, clean towels, and public health issues.

Melanie Simons had licensing questions regarding doctor's offices that advertise a spa. It should be licensed if personnel other than doctor perform it.

There was discussion on business licenses. The health inspector needs to review new and revised building plans.

There was discussion on revising the Board of Health license fees. The fees have not increased since 1988. A spreadsheet was distributed to the Board members with the license fees of the surrounding towns for comparison.

Diane Clarke spoke about the Budget. There was discussion that we should increase the revenue in the town. One way would be to increase the license fees. Fee increases will be discussed at future meetings.

Dr. Raucher asked about the revenue we collect from the license fees.

Diane Clarke gave an update on 11 Rossett which is a work in progress.

DIANE CLARKE STATED:

“IF THERE WAS ANY UNFINISHED BUSINESS or NEW BUSINESS AT THIS TIME”

NEW BUSINESS:

Diane Clarke discussed scheduling a date for the Rabies Clinic and Animal Adoption. A tentative date of Saturday, May 14, 2016 from 1:30PM to 4:00PM was discussed. It will be held at the Community Center. The Englewood Cliffs Veterinary and Deborah Yankow from Bergen County Animal Shelter will be contacted to confirm the date.

OPEN TO PUBLIC:

On a motion by Dr. Raucher, seconded by Judith Klyde and carried unanimously, the meeting was open to the public.

ALL IN FAVOR:

AYES: Raucher, Lee, Bobb-McKoy, Klyde, Simon

PUBLIC SPOKE:

Carrol McMorro, 7 Ridge Road, Englewood Cliffs, NJ spoke about the license fee survey of neighboring towns and agrees that the fees should be increased. In order to revise fees, ordinances must be amended. She asked about penalties and court fines.

On a motion by Melanie Simon, seconded by Judith Klyde and carried unanimously, the public portion was closed.

ALL IN FAVOR:

AYES: Raucher, Lee, Bobb-McKoy, Klyde, Simon

There being no further business, Diane Clarke asked for a motion to adjourn.

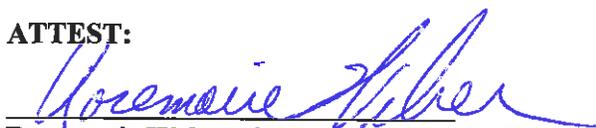
On a motion by Melanie Simon, seconded by Dr. Bobb-McKoy, the meeting adjourned at 9:00 PM.

ALL IN FAVOR:

AYES: Raucher, Lee, Bobb-McKoy, Klyde, Simon

Respectfully submitted by Rosemarie Weber, Board of Health Secretary

ATTEST:


Rosemarie Weber, CMR, Board of Health Secretary