



**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**MINUTES OF THE BOARD OF HEALTH MEETING  
REORGANIZATION MEETING**

**DATE: JANUARY 11, 2016**

**CALL TO ORDER: 8:00 P.M.**

**PRESENT AT ROLL CALL:**

President	Diane Clarke
Vice President	Dr. Beth Raucher
Board Member	Dr. George Lee
Board Member	Dr. Ravi Munver
Board Member	Dr. Bobb-McKoy
Board Member	Judith Klyde
Board Member	Melanie Simon

**ABSENT:**

Council Representative	Councilman Zhi Liang
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**ALSO PRESENT:**

REHS	Jin Park
Health Officer	Sam Yanovich
Board Secretary	Rosemarie Weber

- **FLAG SALUTE – Diane Clarke, President**

**BOARD OF HEALTH SECRETARY STATED:**

NOTICE OF THIS MEETING OF THE BOARD OF HEALTH HAS BEEN GIVEN TO THE RECORD FOR PUBLICATION IN JANUARY OF 2016 AND IS POSTED ON THE BULLETIN BOARD AND IS ON FILE WITH THE BOARD OF HEALTH. THIS NOTICE STATES, THE BOARD OF HEALTH WILL HOLD ITS REORGANIZATION MEETING AT 8:00 PM, JANUARY 11, 2016 AT 482 HUDSON TERRACE, ENGLEWOOD CLIFFS, NJ

MINUTES OF THIS MEETING WILL BE MADE AVAILABLE TO THE PUBLIC UPON THE COMPLETION OF TYPING AND PROOFREADING BY THE BOARD OF HEALTH.

**APPOINTMENTS FOR 2016:**

**Sam Yanovich asked for a motion for nomination of 2016 Board of Health President.**

**On a motion by Melanie Simon, seconded by Dr. Raucher, Diane Clarke was unanimously elected Board of Health President for 2016.**

**ROLL CALL:**

**AYES: Raucher, Lee, Munver, Bobb-McKoy, Klyde, Simon**

**President Diane Clarke asked for a motion to nominate Dr. Beth Raucher for 2016 Vice President of the Board of Health.**

**On a motion by Melanie Simon, seconded by Judith Klyde, Dr. Beth Raucher was unanimously elected Board of Health Vice President for 2016.**

**ROLL CALL:**

**AYES: Lee, Munver, Bobb-McKoy, Klyde, Simon**

**ABSTAIN: Raucher**

**President Diane Clarke appointed Sam Yanovich of Mid-Bergen as the Health Officer to act as the agent for the Board of Health and to supply the services of the Environmental Health Inspector, Jin Park, for the year 2016.**

**ALL IN FAVOR:**

**AYES: Raucher, Lee, Munver, Bobb-McKoy, Klyde, Simon**

**On a motion by Melanie Simon, seconded by Judith Klyde, Rosemarie Weber was unanimously appointed Board of Health Secretary for 2016.**

**ROLL CALL:**

**AYES: Raucher, Lee, Munver, Bobb-McKoy, Klyde, Simon**

**On a motion by Melanie Simon, seconded by Dr. Raucher, the Board of Health appoints Mid-Bergen to supply the services of Health Officer and Environmental Health Inspector.**

**ROLL CALL:**

**AYES: Raucher, Lee, Munver, Bobb-McKoy, Klyde, Simon**

**On a motion by Judith Klyde, seconded by Dr. Raucher, The Board of Health appoints Hackensack University Medical Center Health Awareness Regional Program (HARP) to provide nursing services to the Borough of Englewood Cliffs for the year 2016.**

**ROLL CALL:**

**AYES: Raucher, Lee, Bobb-McKoy, Klyde, Simon**

**ABSTAIN: Munver**

**On a motion by Dr. Munver, seconded by Dr. Lee, The Board of Health adopts the Northern Valley Press and The Record as the official newspapers of the Board for legal advertisements.**

**ROLL CALL:**

**AYES: Raucher, Lee, Munver, Bobb-McKoy, Klyde, Simon**

**RESOLUTION BH 16-01 - Annual Board of Health Meeting Dates**

**On a motion by Judith Klyde, seconded by Melanie Simon, The Board of Health adopts the following meeting dates for the year 2016. Dates are subject to change.**

**March 7  
May 2  
July 11  
September 12  
November 7**

**ALL IN FAVOR:**

**AYES: Raucher, Lee, Munver, Bobb-McKoy, Klyde, Simon**

- **Approval of BOH Minutes – November 16, 2015**

**On a motion by Melanie Simon, seconded by Judith Klyde, Board of Health Minutes of November 16, 2015 was approved.**

**ROLL CALL:**

**AYES: Lee, Klyde, Simon**

**ABSTAIN: Raucher, Munver, Bobb-McKoy**

*The vote resulted in a tie; President Diane Clarke cast the tie breaking vote in favor, resulting in a final vote in the affirmative.*

- **Report of Registered Environmental Health Specialist**  
REHS spoke about the recent health inspections for Englewood Cliffs. All complaints were satisfied.
- **Report of Health Officer**  
Health Officer spoke about the Zika virus, the level of influenza activity in the State, NJ rabies cases by County and species and NJ Emergency Operations Plan.
- **Report of Registrar for November and December 2015.**  
November 2015 – 1 marriage license and 2 certified copies of marriage licenses were issued.  
December 2015 - No licenses or certified copies were issued in December 2015.

**Dog License Information:** 2 dog licenses were issued in November 2015. No dog licenses were issued in December 2015. Total dog licenses for November and December is 2. A late fee of \$50.00 has been incurred. Renewal letters for 2016 dog licenses have been mailed to all dog owners in Englewood Cliffs.

**OLD BUSINESS:**

Dr. Lee gave a cost analysis report for Mid-Bergen rates. There was discussion about the report which was distributed to the Board Members. He asked Sam Yanovich and Jin Park for details for 2016. The pricing worksheet was discussed. Mid-Bergen gives us an all-inclusive plan and has always done excellent work for Englewood Cliffs. He recommended that we keep Mid-Bergen. All were in agreement.

Dr. Raucher suggested the Board of Health call colleagues in other towns for comparison.

President Diane Clarke said that Bergen County has “a la carte” pricing and may cost more.

HARP was discussed including educational programs that they offer. The seniors will be asked about the HARP programs.

President Diane Clarke spoke about the HARP sponsored Flu Clinic and the great job they do every year. They also give flu shots to the residents at home who are unable to come to the clinic.

**DIANE CLARKE STATED:**

**“IF THERE WAS ANY UNFINISHED BUSINESS or NEW BUSINESS AT THIS TIME”**

**NEW BUSINESS:**

**Resolution BH 16-02 – 2016 Animal Contract**

**On a motion by Melanie Simon, seconded by Dr. Raucher, a contract with the Bergen County Animal Shelter in Teterboro was approved for 2016.**

**ROLL CALL:**

**AYES: Raucher, Lee, Munver, Bobb-McKoy, Klyde, Simon**

There have been no complaints including the police, regarding Bergen County Animal Shelter.

Melanie Simon spoke about the prior animal control officer.

Dr. Raucher recommended that the Board discuss animal control at the September 12<sup>th</sup> meeting.

President Diane Clarke said that the Mayor has asked all the departments to lower their budgets by 20% this year. She stated that regulatory services must remain the same, but we must cut non-regulatory services.

President Diane Clarke said Body Elite Fitness in Englewood Cliffs would like to become more involved in the town. A suggestion was made that a representative from Body Elite gives a presentation to the seniors.

Jin Park, REHS, recommended that nail salons should be inspected.

President Diane Clarke said the town would have to institute an ordinance and she will speak to the Council Representative, Zhi Liang.

**OPEN TO PUBLIC:**

**On a motion by Melanie Simon, seconded by Dr. Raucher and carried unanimously, the meeting was open to the public.**

**ALL IN FAVOR:**

**AYES: Raucher, Lee, Munver, Bobb-McKoy, Klyde, Simon**

**PUBLIC SPOKE:**

**Lauren Eastwood, 4 Willow Drive, Englewood Cliffs, NJ spoke about the Mayor's directive regarding the budget. She is disappointed about the animal control contract decision. The resident discussed statistics for euthanasia cases.**

**Melanie Simon responded to the resident's concerns.**

**On a motion by Melanie Simon, seconded by Judith Klyde and carried unanimously, the public portion was closed.**

**ALL IN FAVOR:**

**AYES: Raucher, Lee, Munver, Bobb-McKoy, Klyde, Simon**

There being no further business, President Diane Clarke asked for a motion to adjourn.

On a motion by Dr. Raucher, seconded by Dr. Bobb-McKoy, the meeting adjourned at 9:20 PM.

**ALL IN FAVOR:**

**AYES: Raucher, Lee, Munver, Bobb-McKoy, Klyde, Simon**

*Respectfully submitted by Rosemarie Weber, Board of Health Secretary*

**ATTEST:**

  
**Rosemarie Weber, CMR, Board of Health Secretary**