



**BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

MINUTES OF THE BOARD OF HEALTH MEETING

DATE: September 8, 2014

CALL TO ORDER: 8:05 P.M.

PRESENT AT ROLL CALL:

President	Diane Clarke
Vice President	Mary O'Shea
Board Member	Dr. Beth Raucher
Board Member	Dr. George Lee

ABSENT:	Board Member	Dr. James Bancroft
	Board Member	Dr. David Henick
	Board Member	Dr. Ravi Munver
	Health Officer	Sam Yanovich

ALSO PRESENT:

Council Representative	Councilman Zhi Liang
REHS	Jin Park
Board Secretary	Rosemarie Weber

- **FLAG SALUTE – Diane Clarke, President**

BOARD OF HEALTH SECRETARY STATED:

Adequate notice of this meeting was given to the press and posted as required. Date and time of these meetings was legally given as required by the "Open Public Meetings Act." This notice is on file with the Board of Health and posted on the bulletin board. Minutes of this meeting will be made available to the public upon the completion of typing and proofreading by the Board of Health.

Diane Clarke introduced Jin Park, Englewood Cliffs newly hired REHS.

- **Report of Registered Environmental Health Specialist**
Discussed and reviewed reports. There will be follow up on the Sunoco Gas Station selling packaged food and water. There were two animal bites over the past two months, one cat and one dog. All complaints were satisfied.

- **Report of Health Officer (read by Jin Park, REHS, due to absence of Health Officer)**

Ebola virus was discussed. There are no reported cases in the U.S.

Residents may call the Humane Enforcement to pick up a sick or dead animal.

- **Report of Registrar for July and August 2014.**

Dog License Information: 34 dog licenses were issued in July. 19 dog licenses were issued in August. Total dog licenses for July and August is 53. Many residents with unlicensed dogs have moved out of town or their dog expired and did not notify the Board of Health. A late fee of \$50.00 has been incurred with few exceptions.

The secretary appreciates everyone's cooperation in responding promptly to their attendance at the meetings.

- **Approval of BOH Minutes – July 7, 2014**

On a motion by Mary O'Shea, seconded by Dr. George Lee, Board of Health Minutes of July 7, 2014 was unanimously approved.

ALL IN FAVOR:

AYES: Clarke, O'Shea, Raucher, Lee

PUBLIC PORTION: NO PUBLIC IN ATTENDANCE

OLD BUSINESS:

The Flu Clinic is scheduled for Tuesday, September 30th at the Upper School, from 4PM-7PM. A post card will be mailed out shortly to notify all the residents.

Diane Clarke spoke about the new Community Center as a potential site for the Flu Clinic. She looked at the Center and felt there is not enough parking for the residents and volunteers. She asked the Board members to take a look at the Center for their suggestions. The Board members agreed that parking could be a problem.

Diane Clarke discussed if the Board of Health should hire an attorney. It was decided that the Board of Health will hire an attorney on an "only as needed basis".

DIANE CLARKE STATED:

"IF THERE WAS ANY UNFINISHED BUSINESS or NEW BUSINESS AT THIS TIME"

UNFINISHED BUSINESS:

Diane Clarke stated that Sam Yanovich, Health Officer made a few inquiries as per Mary O'Shea's request to follow up on propane tanks in mobile food trucks. It seems that propane tank usage is deemed to be fairly

safe and generally unregulated. The only mention in the State food code concerning mobile trucks is about the water tank not leaking.

NEW BUSINESS:

Diane Clarke announced that there will be a conference held September 10th on Animals in the Community a Municipal Approach, if anyone was interested in attending.

The Report for Public Health Services for January-August 2014 from HARP was discussed.

The Dog Census is done every two years. The 2015 Census card will be included in the next 2015 tax bill mailing.

Change of November Board of Health Meeting date:

Mary O'Shea suggested that the November 3 Board of Health meeting be changed due to November 4 election date. The Board unanimously agreed on new meeting date of November 10. The secretary will send an email to notify all Board members of the change of date. The new date will be put on the Englewood Cliffs website.

Dr. George Lee inquired about stray cats.

Mary O'Shea said there is a program that will neuter, provide rabies shots and release the cats back into the area. You will know if this has been done to a cat by looking at the tipped ear.

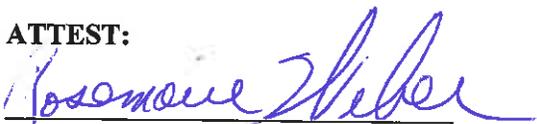
Mary O'Shea wanted to know if there is an ordinance for keeping roosters in Englewood Cliffs.

There being no further business, President Clarke asked for a motion to adjourn.

On a motion by Dr. Beth Raucher, seconded by Mary O'Shea, the meeting adjourned at 8:45PM.

Respectfully submitted by Rosemarie Weber, Board of Health Secretary

ATTEST:



Rosemarie Weber, Board of Health Secretary