



**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**MINUTES OF THE CAUCUS MEETING OF THE MAYOR AND COUNCIL**

**DATE: November 13, 2013**

**CALL TO ORDER: 6:30 PM**

**PRESENT AT ROLL CALL:**

Mayor	Joseph C. Parisi, Jr.
Councilman	Ramon Ferro
Council President	Joe Favaro
Councilwoman	Gloria Oh ( <i>arrived at 6:40pm</i> )
Councilwoman	Melanie Simon
Councilman	Ed Aversa

**ALSO PRESENT:**

Borough Attorney	E. Carter Corrison ( <i>arrived at 6:35pm</i> )
Borough Engineer	Bernie Mirandi
Chief of Police	Michael Cioffi
Municipal Clerk	Lisette M. Duffy

**ABSENT:**

Councilwoman	Nora Jobson
Superintendent DPW	Mark Neville

**MUNICIPAL CLERK STATED:**

Adequate notice of this meeting was given to the press and posted as required. Date and time of these meetings was legally given as required by the "Open Public Meetings Act." This notice is on file with the Municipal Clerk and posted on the bulletin board. Minutes of this meeting will be made available to the public upon the completion of typing and proofreading by the Municipal Clerk.

**THE MAYOR STATED:**

"IF ANYONE WISHES TO ADD ANY ADDITIONAL ITEMS OR COMMENT ON WHAT IS ON THE AGENDA, THEY MAY DO SO AT THIS TIME."

**PUBLIC PORTION:**

**On a motion by Councilwoman Simon, seconded by Councilman Aversa and carried unanimously,** the meeting was opened to the public for discussion.

**After ample opportunity had been given for public discussion, Councilwoman Simon moved the public portion be closed. Motion was seconded by Council President Favaro and carried unanimously.**

The Mayor gave a brief description of all resolutions that were up for adoption.

**THE FOLLOWING RESOLUTIONS AND ORDINANCES WERE PLACED ON CONSENT AGENDA FOR APPROVAL:**

**RESOLUTIONS 2013:**

*Consent Agenda*

141 - Accept Donation for the Police Department

142 - Location of the Emergency Outdoor Voice & Siren Mass Notification System

There was no additional discussion from the Council regarding any individual resolution.

The Mayor discussed the introduction of Ordinance 13-13 and 13-14.

**ORDINANCES 2013: FIRST READING**

**13 - AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER IX ENTITLED "BUILDING AND HOUSING" OF THE GENERAL ORDINANCES AND REVISED CODE OF THE BOROUGH OF ENGLEWOOD CLIFFS, SPECIFICALLY SECTION 9-17.4 ENTITLED "APPLICATIONS"**

**14 - AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER VI, ENTITLED, "ALCOHOLIC BEVERAGE CONTROL", SPECIFICALLY SECTION 6-5.3 ENTITLED "VIOLATIONS AND PENALTIES FOR PERSONS UNDER LEGAL AGE TO PURCHASE, POSSESS OR CONSUME ALCOHOLIC BEVERAGES" OF THE GENERAL ORDINANCES AND REVISED CODE OF THE BOROUGH OF ENGLEWOOD CLIFFS.**

Ordinance 13-14 was clarified by the Borough Attorney, he noted statute changed in late 2000 and our ordinance did not coincide with the state and now it confirms verbatim to the statute.

Councilman Aversa asked for further clarification on Ordinance 13-14 regarding minor drinking. The Borough Attorney clarified that an underage child caught drinking would lose their license for one year.

**The Mayor went over the additional items on the agenda and asked if anyone on the Council had comments on the minutes or other items.**

Councilman Ferro asked that additional information be entered into the minutes when the public speaks. The Councilman noted that an official's name was left off the minutes when a tax appeal was discussed by a resident.

After additional discussion it was determined that it was Councilman Aversa's name that was left off the minutes.

Councilman Aversa clarified the tax appeal that was being discussed and the owners of the home who submitted the appeal.

The Mayor stated the minutes are not verbatim, they are a summary and action of what occurred at the meeting.

**MINUTES OF THE FOLLOWING MEETINGS WERE PLACED ON THE REGULAR AGENDA FOR APPROVAL:** Caucus & Regular Minutes of October 9, 2013

**THE FOLLOWING REPORTS WERE PLACED ON THE REGULAR AGENDA FOR APPROVAL:** October, 2013 and Fire Report for September 2013

The Clerk pointed out that the Fire Department report was not submitted for September.

**THE FOLLOWING VOUCHERS WERE SIGNED BY THE FINANCE COMMITTEE AND PLACED ON THE AGENDA FOR PAYMENT – CLAIMS FOR THE PERIOD** October 10, 2013 through November 13, 2013

Council President Favaro asked if someone other than he and Councilwoman Oh could sign the vouchers every month.

Council President Favaro pointed out that the Council voted in 2012 that if there is a change to the minutes it should be sent to the Clerk in writing and voted on at a meeting. The addendum would be added to the last page of the minutes. Council Ferro agreed to make a motion at the meeting.

The Borough Attorney advised regarding the new placement of the fire siren on Middlesex. Councilman Ferro asked when was there a meeting for the new location as mentioned in the resolution.

The Borough Attorney advised that the gas company, the fire department and the siren company all met and due to gas lines in the area, the siren has to be moved. The new placement will be at least 250 feet from the school as per the settlement.

Councilman Ferro pointed out that the wording south of the location was incorrect in the ordinance and should be changed to west. The Clerk will revise the resolution and had out at the meeting that evening.

**UNFINISHED / NEW BUSINESS:**

**THE MAYOR STATED:**

**“IF THERE WAS ANY UNFINISHED BUSINESS AT THIS TIME**

The Mayor informed the Council that he and the Clerk met with Department heads to discuss planning for next year. The meeting was not regarding the budget, just early planning.

Seeing and hearing none, the meeting adjourned at 7:10pm

*Respectfully submitted by Lisette M. Duffy- Acting Municipal Clerk, Administrator*

**ATTEST:**



**Lisette M. Duffy, Acting Municipal Clerk**

**APPROVED:**



**Joseph C. Parisi, Jr. Mayor**