



**BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

MINUTES OF THE CAUCUS MEETING OF THE MAYOR AND COUNCIL

DATE: March 13, 2013

CALL TO ORDER: 6:30 P.M.

PRESENT AT ROLL CALL:

| | |
|-------------------|-----------------------|
| Mayor | Joseph C. Parisi, Jr. |
| Council President | Joe Favaro |
| Councilman | Ramon Ferro |
| Councilwoman | Gloria Oh |
| Councilwoman | Melanie Simon |
| Councilman | Ed Aversa |

ABSENT AT ROLL CALL:

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| Councilman | Ilan Plawker |
|------------|--------------|

ALSO PRESENT:

| | |
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| Municipal Attorney | E. Carter Corrison |
| Chief of Police | Michael Cioffi |
| Superintendent DPW | Mark Neville |
| Municipal Clerk | Lisette M. Duffy |

ABSENT: Borough Engineer – Bernie Mirandi

BOROUGH CLERK STATED:

Adequate notice of this meeting was given to the press and posted as required. Date and time of these meetings was legally given as required by the "Open Public Meetings Act." This notice is on file with the Municipal Clerk and posted on the bulletin board. Minutes of this meeting will be made available to the public upon the completion of typing and proofreading.

MINUTES OF THE FOLLOWING MEETINGS WERE PLACED ON THE REGULAR AGENDA FOR APPROVAL:

Caucus Minutes of February 13, 2013
Regular Minutes of February 13, 2013

THE FOLLOWING REPORTS WERE PLACED ON THE REGULAR AGENDA FOR APPROVAL

DEPARTMENT REPORTS for February 2013:

Police Report
Court Report
Construction Code Official Report
Fire Report
Analysis of Receipts Disbursements Report
Bill Lists Report
Statement of Cash in Banks and Investments Report

CORRESPONDENCE FROM THE FOLLOWING WAS PLACED ON THE AGENDA:

Steven Muhlstock, Esq

THE FOLLOWING VOUCHERS WERE SIGNED BY THE FINANCE COMMITTEE AND PLACED ON THE AGENDA FOR PAYMENT

CLAIMS FOR THE PERIOD February 14 – April 13, 2013

THE FOLLOWING RESOLUTIONS WERE PLACED ON THE REGULAR AGENDA FOR APPROVAL:

RESOLUTIONS 2013:

- 44- Authorization to Make Transfers 2013
- 45- Tax Appeal - 301 Sylvan Avenue
- 46- Accept Painting Donated by The Estate of Dr. John Pagano
- 47- Authorize Mayor to Sign 2013 Animal Control Agreement with the County
- 48- Authorize Mayor to Sign 2013 Bloodborne Pathogens Agreement with the County
- 49- Appoint Firefighter Constantine Demoleas
- 50- Authorization for Borough Use of Vehicles
- 51 - Authorize Mayor to Sign 2013 Employee Assistance Program with the County
- 52 - Authorization to Purchase Dump Truck through State Contract

MAYOR PARISI STATED:

“IF ANYONE WISHES TO ADD ANY ADDITIONAL ITEMS OR COMMENT ON WHAT IS ON THE AGENDA, THEY MAY DO SO AT THIS TIME.”

Ample opportunity had been given for discussion on the agenda. Councilwoman Simon moved to adopt Resolution 13-43, motion was seconded by Council President Favaro. So ordered.

ALL IN FAVOR:

AYES: AYES: Councilpersons Ferro, Jobson, Favaro, Oh, Simon, Aversa

NAYS:

RESOLUTION 13-43

Closed Session

WHEREAS, the Open Public Meetings Act, P.L. Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS the Governing Body wishes to discuss:

CLOSED SESSION: Resolution 13-43

- Discussion of Litigation
 - Sirens
 - Tax Appeal(s)
- Negotiations involving Personnel
 - Retirement
 - Police Contract

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public

NOW THEREFORE BE IT RESOLVED that the public be excluded from the meeting.

PUBLIC PORTION:

MAYOR PARISI STATED:

“IF ANYONE WISHES TO COMMENT ON THE RESOLUTION 13-43, THEY MAY DO SO AT THIS TIME.”

On a motion by Councilwoman Simon, seconded by Council President Favaro, the meeting was open to the public for comment. Carried

ALL IN FAVOR:

AYES: Councilpersons Ferro, Jobson, Favaro, Oh, Simon, Aversa

NAYS:

Lauren Eastwood, 4 Willow Drive, Englewood Cliffs, NJ 07632, asked for clarification on which tax appeals and personnel would be discussed in closed session.

The Clerk stated that the tax appeal to be discussed was listed on the Regular Agenda. The Borough Attorney advised that due to the Rice Notice signed by the employees in question, the were privileged information.

After ample opportunity had been given for public discussion, Council President Favaro moved the public comment be closed. Motion was seconded by Councilwoman Simon. So ordered.

ALL IN FAVOR:

AYES: Councilpersons Ferro, Jobson, Favaro, Oh, Simon, Aversa

NAYS:

On a motion by Council President Favaro, seconded by Councilwoman Simon, the Council came out of closed session.

ALL IN FAVOR:

AYES: Councilpersons Ferro, Jobson, Favaro, Oh, Simon, Aversa

NAYS:

Having additional time left in the Caucus meeting, the Mayor went through each resolution and gave a brief summary for each one as well.

The Mayor explained the protocol for filling a vacancy and the steps that would be taken at the Regular meeting.

It was mentioned by the Mayor that no one is to give out any Council information that is privileged and confidential. The Council will have a Budget Work Session, the documents provided to them are to stay with the Council and not be forwarded to the public. The Mayor asked if the Council understood, everyone responded yes.

The Borough Attorney asked if everyone reviewed the information regarding an absence at a Council meeting. His opinion was on the use of telephonic communication during such a meeting. The Mayor pointed, out that he is the only one that can send a designee on his behalf. Should the Mayor be away for three days or more, the Council President would fill in for him.

MAYOR PARISI STATED:

“IF THERE WAS ANY UNFINISHED BUSINESS AT THIS TIME

Seeing and Hearing none, the meeting was adjourned.

Respectfully submitted by Lisette M. Duffy- Acting Municipal Clerk, Administrator

ATTEST:

APPROVED:

Lisette M. Duffy, Acting Municipal Clerk

Joseph C. Parisi, Jr. Mayor