



**BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

MINUTES OF THE CAUCUS MEETING OF THE MAYOR AND COUNCIL

DATE: September 11, 2013

CALL TO ORDER: 6:35 PM

PRESENT AT ROLL CALL:

Mayor	Joseph C. Parisi, Jr.
Councilman	Ramon Ferro
Councilwoman	Nora Jobson
Council President	Joe Favaro
Councilwoman	Gloria Oh
Councilwoman	Melanie Simon
Councilman	Ed Aversa

ABSENT AT ROLL CALL:

Borough Attorney	E. Carter Corrison (6:50PM)
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ALSO PRESENT:

Borough Engineer	Bernie Mirandi
Chief of Police	Michael Cioffi
Auditor	Steven Weilkotz
Superintendent DPW	Mark Neville
Municipal Clerk	Lisette M. Duffy

MUNICIPAL CLERK STATED:

Adequate notice of this meeting was given to the press and posted as required. Date and time of these meetings was legally given as required by the "Open Public Meetings Act." This notice is on file with the Municipal Clerk and posted on the bulletin board. Minutes of this meeting will be made available to the public upon the completion of typing and proofreading by the Municipal Clerk.

MAYOR PARISI STATED:

"IF ANYONE WISHES TO ADD ANY ADDITIONAL ITEMS OR COMMENT ON WHAT IS ON THE AGENDA, THEY MAY DO SO AT THIS TIME."

PUBLIC PORTION:

On a motion by Councilwoman Simon, seconded by Council President Favaro and carried unanimously, the meeting was opened to the public for discussion.

After ample opportunity had been given for public discussion, Councilwoman Simon moved the public portion be closed. Motion was seconded by Council President Favaro and carried unanimously.

The Mayor said he would observe a moment of silence in remembrance of 9/11. He asked if anyone would like to add something they certainly can after the Pledge of Allegiance.

The Mayor read the resolutions to the Council. There was no additional discussion on any individual resolution.

First reading on Ordinance 13-12 was discussed. The Clerk explained the Zoning Official's suggestion with the additional fees for CCO's. The Mayor and Council were in agreement regarding additional fees for immediate approval of CCO's.

THE FOLLOWING RESOLUTIONS AND ORDINANCES WERE PLACED ON CONSENT AGENDA FOR APPROVAL:

• **RESOLUTIONS 2013:**

Consent Agenda

- 125- Donations to the Police Department
- 126- Dedication by Rider for Snow Removal
- 127- Tax Appeal – 25 Karens Lane
- 128- Transfer of Plenary License #0216-33-001-004
- 129- Submission of NJOT Grant application
- 130- Award Bid for Leaf Pick up
- 131- Award Bid for DPW Garage Doors
- 132- Authorization for ADA Curb Design

ORDINANCES 2013:

PUBLIC HEARING

- 07 - TEMPORARY PARKING PROHIBITION FOR SNOW PLOWING AND REMOVAL**
- 11 - BOND ORDINANCE FOR GENERATORS AND GARBAGE PACKER**

FIRST READING

- 12 - AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER IX ENTITLED "BUILDING AND HOUSING" OF THE GENERAL ORDINANCES AND REVISED CODE OF THE BOROUGH OF ENGLEWOOD CLIFFS, SPECIFICALLY SECTION 9-17.4 ENTITLED "APPLICATIONS"**

UNFINISHED / NEW BUSINESS:

Steve Wielkotz, CPA, RMA

Steve Wielkotz, Borough Auditor, pointed out that we have a significant amount of temporary bond anticipation notes outstanding. These are from various projects taken on within the last 5 years.

The tax free bond market is still low and the rates are very good. Mr., Wielkotz proposed we monitor the rates and consider permanent financing. The Auditor would like a consensus of how the Council feels about the long term debt and wants to offer the Council enough time to think about it.

Councilman Ferro asked how many years for long term and if the current ordinances are part of the debt being discussed. Mr. Wielkotz answered it would be a 16 year fixed rate to be paid off in 2029. All ordinances including the one offered tonight, is included in the \$9 million (temporary projects as well as projects authorized this year).

Councilwoman Oh asked if our bond rating will go up compared to how it was three years ago. The Auditor said the Borough has the 3rd highest rating. He is hopeful that once the LG project is done, our rating should go up.

The Mayor pointed out that no action is being taken but asked that everyone please think about what Mr. Wielkotz said. The process would be to combine all bond ordinances into one resolution, to a single bond issue with a schedule. The offering would be sold via the internet.

The Mayor asked if the Council felt it was necessary to go into Closed Session. No one from the Council stated an opinion or concern on the tax appeal, therefore there was no need for Closed Session and the Council moved onto New Business.

Councilwoman Oh brought up fees for office rentals. The Councilwoman feels the business fee application is not being adhered to and monies are not being collected from all new rentals.

The Mayor said property maintenance can fall into this and have the police follow-up as well. The Mayor said this is part of law enforcement, and we need to have better communication. Perhaps have a reverse 9/11 to all businesses.

The Borough Engineer suggested working with the list the building department has for sewers. His office uses the Technical Assistant's information with billing owners for sewer use.

The Mayor suggested coordinating a meeting with the various departments that may have a list of all rental office owners. The Clerk will look into the information and get back to everyone. She will also call other towns and find out what their procedures are for new tenants.

Councilman Ferro asked when the sirens will be in place. The Chief informed the Councilman that within the next two months the sirens should be in place.

MINUTES OF THE FOLLOWING MEETINGS WERE PLACED ON THE REGULAR AGENDA FOR APPROVAL:

Caucus & Regular Minutes of August 14, 2013

THE FOLLOWING REPORTS WERE PLACED ON THE REGULAR AGENDA FOR APPROVAL:

Department Head Reports for August 2013

CORRESPONDENCE FROM THE FOLLOWING WAS PLACED ON THE AGENDA:

Gittleman Muhlstock & Chewcaskie L.L.P.
Ferraioli, Weilkotz, Cerullo & Cuva, P.A.

**THE FOLLOWING VOUCHERS WERE SIGNED BY THE FINANCE COMMITTEE AND
PLACED ON THE AGENDA FOR PAYMENT –
CLAIMS FOR THE PERIOD**

August 15, 2013 through September 11, 2013

MAYOR PARISI STATED:

“IF THERE WAS ANY UNFINISHED BUSINESS AT THIS TIME

Seeing and Hearing none, the meeting was adjourned at 7:15pm

Respectfully submitted by Lisette M. Duffy- Acting Municipal Clerk, Administrator

ATTEST:



Lisette M. Duffy, Acting Municipal Clerk

APPROVED:

Joseph C. Parisi, Jr. Mayor