



# State of New Jersey Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:** 0216\_fbi\_2017.xlsm

**Website:**

**Phone Number:**

**Mailing Address:**

[Email the UFB if not using Outlook](#)

**Municipality:** Englewood Cliffs **State:** NJ **Zip:** 07632

**Mayor**

First Name	Middle Name	Last Name	Term Expires	Business Email
Mario	M	Kranjac	12/31/2019	mkranjac@engagewoodcliffsnj.org

**Chief Administrative Officer**

Catherine		Steinel		CSteinel@engagewoodcliffsnj.org
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**Chief Financial Officer**

Chris		Battaglia		<a href="mailto:finance@engagewoodcliffsnj.org">finance@engagewoodcliffsnj.org</a>
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**Municipal Clerk**

Lisette	M	Duffy		lduffy@engagewoodcliffsnj.org
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**Registered Municipal Accountant**

Paul	W	Garbarini		pwgarbarini@garbarinicpa.com
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**Governing Body Members**

First Name	Middle Name	Last Name	Term Expires	Business Email
Ellen		Park	12/31/2019	epark@engagewoodcliffsnj.org
William		Woo	12/31/2019	wwoo@engagewoodcliffsnj.org
Carrol		McMorrow	12/31/2018	cmcmorrow@engagewoodcliffsnj.org
Mark		Park	12/31/2018	mpark@engagewoodcliffsnj.org
Edward		Aversa	12/31/2017	eaversa@engagewoodcliffsnj.org
Gloria		Oh	12/31/2017	goh@engagewoodcliffsnj.org

## USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2016 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2017 Budget</u>		
	<u>Calendar Year</u>	<u>Calendar Year</u>	<u>% of</u>	<u>Avg Residential</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
	<u>Tax Rate</u>	<u>Tax Levy</u>	<u>Total Levy</u>	<u>Taxpayer Impact</u>			
Municipal Purpose Tax	0.368	\$12,416,067.49	37.62%	\$4,742.24	Municipal Purpose Tax	ACTUAL	\$12,550,862.85
Municipal Library			0.00%	\$0.00	Municipal Library		
Municipal Open Space			0.00%	\$0.00	Municipal Open Space		
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	0.376	\$12,686,593.00	38.44%	\$4,845.33	Local School District	ESTIMATED	\$13,100,000.00
Regional School District			0.00%	\$0.00	Regional School District		
County Purposes	0.232	\$7,817,671.83	23.69%	\$2,989.67	County Purposes	ESTIMATED	\$8,050,000.00
County Library			0.00%	\$0.00	County Library		
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space	0.003	\$81,368.79	0.25%	\$38.66	County Open Space	ESTIMATED	\$83,500.00
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
<b>Total (Calendar Year 2016 Budget)</b>	<b>0.979</b>	<b>\$33,001,701.11</b>	<b>100.00%</b>	<b>\$12,615.90</b>	<b>Total ESTIMATED amount to be raised by taxes</b>		<b>\$33,784,362.85</b>
Total Taxable Valuation as of October 1, 2016 <span style="float: right; border-bottom: 1px solid black;">\$3,365,947,662.00</span> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <span style="float: right; border-bottom: 1px solid black;">4,551,397.28</span>		
Current Year Average Residential Assessment <span style="float: right; border-bottom: 1px solid black;">\$1,288,651.63</span>					Budget Appropriations, before Reserve for Uncollected Taxes <span style="float: right; border-bottom: 1px solid black;">16,285,383.53</span>		
<b><u>Prior Year to Current Year Comparison</u></b>					Total Non-Municipal Tax Levy <span style="float: right; border-bottom: 1px solid black;">\$21,233,500.00</span>		
<b><u>Comparison - Municipal Purposes Tax Rate</u></b>					Amount to be Raised by Taxes - Before RUT <span style="float: right; border-bottom: 1px solid black;">\$32,967,486.25</span>		
Prior Year	Current Year	% Change (+/-)			Reserve for Uncollected Taxes (RUT) <span style="float: right; border-bottom: 1px solid black;">\$816,876.60</span>		
0.368	0.373	1.33%			Total Amount to be Raised by Taxes <span style="float: right; border-bottom: 1px solid black;">\$33,784,362.85</span>		
<b><u>Comparison - Municipal Purposes Tax Levy</u></b>					% of Tax Collections used to Calculate RUT <span style="float: right; border-bottom: 1px solid black;">97.58%</span>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		If % used exceeds the actual collection % then reference the statutory exception used <span style="float: right; border-bottom: 1px solid black;"></span>		
\$12,416,067.49	\$12,550,862.85	1.09%	\$134,795.36		<b><u>Tax Collections - ACTUAL as of Prior Year</u></b>		
<b><u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u></b>					Total Tax Revenue, Collections CY 2016 <span style="float: right; border-bottom: 1px solid black;">32,426,433.68</span>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		Total Tax Levy, CY 2016 <span style="float: right; border-bottom: 1px solid black;">33,118,008.47</span>		
\$4,742.24	\$4,805.09	1.33%	\$62.85		% of Taxes Collected, CY 2016 <span style="float: right; border-bottom: 1px solid black;">97.91%</span>		
<b>Sheet UFB-1</b>					Delinquent Taxes - December 31, 2016 <span style="float: right; border-bottom: 1px solid black;">\$331,040.20</span>		

**USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)**

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	42.86%	\$390,000.00	\$910,000.00	\$1,300,000.00	\$1,300,000.00							
08	Local Revenue	-6.60%	(\$86,345.39)	\$1,307,845.39	\$1,221,500.00	\$1,221,500.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$691,474.00	\$691,474.00	\$691,474.00							
08	Uniform Construction Code Fees	-10.46%	(\$64,265.00)	\$614,265.00	\$550,000.00	\$550,000.00							
	<b><i>Special Revenue Items w/ Prior Written Consent</i></b>												
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	40.99%	\$53,373.23	\$130,212.89	\$183,586.12	\$183,586.12							
08	Other Special Items	5375.94%	\$268,797.16	\$5,000.00	\$273,797.16	\$273,797.16							
15	Receipts from Delinquent Taxes	20.98%	\$57,402.80	\$273,637.20	\$331,040.00	\$331,040.00							
	<b><i>Amount to be raised by taxation</i></b>												
07	Local Tax for Municipal Purposes	1.92%	\$236,646.44	\$12,314,216.41	\$12,550,862.85	\$12,550,862.85							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	<b>Total</b>	<b>5.27%</b>	<b>\$855,609.24</b>	<b>\$16,246,650.89</b>	<b>\$17,102,260.13</b>	<b>\$17,102,260.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20	General Government	5.00	11.00	21.18%	\$162,157.00	\$765,770.00	\$927,927.00	\$927,927.00	\$0.00						
21	Land-Use Administration	0.00	1.00	67.98%	\$24,200.00	\$35,600.00	\$59,800.00	\$59,800.00	\$0.00						
22	Uniform Construction Code	1.00	9.00	29.33%	\$51,170.00	\$174,450.00	\$225,620.00	\$225,620.00	\$0.00						
23	Insurance	0.00	0.00	8.37%	\$162,949.85	\$1,947,050.15	\$2,110,000.00	\$2,110,000.00	\$0.00						
25	Public Safety	28.00	44.00	3.77%	\$173,654.01	\$4,604,066.90	\$4,777,720.91	\$4,775,135.75	\$2,585.16						
26	Public Works	13.00	5.00	3.08%	\$50,901.14	\$1,651,206.07	\$1,702,107.21	\$1,521,771.00	\$180,336.21						
27	Health and Human Services	0.00	1.00	4.18%	\$2,114.74	\$50,631.26	\$52,746.00	\$52,746.00	\$0.00						
28	Parks and Recreation	1.00	50.00	32.67%	\$51,800.00	\$158,550.00	\$210,350.00	\$210,350.00	\$0.00						
29	Education (including Library)	0.00	0.00	2.86%	\$5,000.00	\$175,000.00	\$180,000.00	\$180,000.00	\$0.00						
30	Unclassified	0.00	0.00	-37.39%	(\$148,061.50)	\$396,000.00	\$247,938.50	\$247,938.50	\$0.00						
31	Utilities and Bulk Purchases	0.00	0.00	-1.41%	(\$20,988.90)	\$1,486,638.90	\$1,465,650.00	\$1,465,650.00	\$0.00						
32	Landfill / Solid Waste Disposal	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
35	Contingency	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
36	Statutory Expenditures	0.00	0.00	1.65%	\$21,368.05	\$1,297,110.95	\$1,318,479.00	\$1,318,479.00	\$0.00						
37	Judgements	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
42	Shared Services	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
43	Court and Public Defender	1.00	4.00	-12.33%	(\$13,793.91)	\$111,878.66	\$98,084.75	\$97,420.00	\$664.75						
44	Capital	0.00	0.00	100.00%	\$50,000.00	\$50,000.00	\$100,000.00	\$100,000.00	\$0.00						
45	Debt	0.00	0.00	-7.65%	(\$193,154.03)	\$2,525,619.03	\$2,332,465.00	\$2,332,465.00	\$0.00						
46	Deferred Charges	0.00	0.00	70.77%	\$197,462.16	\$279,033.00	\$476,495.16	\$476,495.16	\$0.00						
48	Debt - Type 1 School District	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
50	Reserve for Uncollected Taxes	0.00	0.00	63.38%	\$316,876.60	\$500,000.00	\$816,876.60	\$816,876.60	\$0.00						
55	Surplus General Budget	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	<b>Total</b>	<b>49.00</b>	<b>125.00</b>	<b>5.51%</b>	<b>\$893,655.21</b>	<b>\$16,208,604.92</b>	<b>\$17,102,260.13</b>	<b>\$16,918,674.01</b>	<b>\$183,586.12</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



**ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA**

<b>Property Tax Assessments - Taxable Properties (October 1, 2016 Value)</b>			
	# of Parcels	Assessed Value	% of Total
1 Vacant Land	52	\$38,144,100.00	1.13%
2 Residential	1,929	\$2,485,809,000.00	73.85%
3A/3B Farm			0.00%
4A Commercial	126	\$838,910,300.00	24.92%
4B Industrial			0.00%
4C Apartments	1	\$1,750,000.00	0.05%
5A/5B Railroad			0.00%
6A/6B Business Personal Property	1	\$1,334,262.00	0.04%
<b>Total</b>	<b>2,109</b>	<b>\$3,365,947,662.00</b>	<b>100.00%</b>
Average Ratio (%), Assessed to True Value		100.00%	
Equalized Valuation, Taxable Properties		\$3,365,947,662.00	
Total # of property tax appeals filed in 2016		County Tax Board	27.00
		State Tax Court	26.00
Number of 2016 County Tax Board decisions appealed to Tax Court			
Number of pending property tax appeals in State Tax Court			
Amount paid out by municipality for tax appeals in 2016			\$1,727,172.41

<b>Property Tax Assessments - Exempt Properties (October 1, 2016 Value)</b>			
	# of Parcels	Assessed Value	% of Total
15A Public Schools	3	\$82,935,300.00	9.04%
15B Other Schools	4	\$76,519,400.00	8.34%
15C Public Property	35	\$753,499,000.00	82.12%
15D Church and Charities	0	\$0.00	0.00%
15E Cemeteries & Graveyards	1	\$2,628,500.00	0.29%
15F Other Exempt	2	\$1,984,000.00	0.22%
<b>Total</b>	<b>45</b>	<b>\$917,566,200.00</b>	<b>100.00%</b>
Percentage of Exempt vs. Non-Exempt Properties			27.26%

<b>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</b>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2016 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
<b>Total 5 Yr Exemptions/Abatements</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	0.00	7.00	19,377.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$1,377.00
Supervisory Staff (Department Heads & Managers)	4.00	4.00	731,098.83	\$526,493.00		\$47,144.00	\$117,185.12	\$40,276.71
Police Officers (Including Superior Officers)	26.00	0.00	5,310,097.76	\$3,606,836.00	\$363,860.00	\$904,413.00	\$377,413.67	\$57,575.09
Fire Fighters (Including Superior Officers)	0.00	40.00	62,437.00	\$0.00	\$58,000.00	\$0.00	\$0.00	\$4,437.00
All Other Union Employees not listed above	12.00	0.00	1,016,136.56	\$633,324.00	\$95,275.00	\$79,802.00	\$151,997.74	\$55,737.82
All Other Non-Union Employees not listed above	7.00	74.00	719,180.25	\$427,918.00	\$92,021.00	\$39,120.00	\$120,345.92	\$39,775.33
<b>Totals</b>	<b>49.00</b>	<b>125.00</b>	<b>7,858,327.41</b>	<b>\$5,212,571.00</b>	<b>\$609,156.00</b>	<b>\$1,070,479.00</b>	<b>\$766,942.45</b>	<b>\$199,178.96</b>

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

**NO**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.



**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	<b>Current Year # of Covered Members (Medical &amp; Rx)</b>	<b>Current Year Annual Cost Estimate per Employee</b>	<b>Total Current Year Cost</b>	<b>Prior Year # of Covered Members (Medical &amp; Rx)</b>	<b>Prior Year Annual Cost per Employee (Average)</b>	<b>Total Prior Year Cost</b>
<b><u>Active Employees - Health Benefits - Annual Cost</u></b>						
Single Coverage	11.00	\$11,956.57	\$131,522.27	12.00	\$11,805.27	\$141,663.24
Parent & Child	4.00	\$21,231.60	\$84,926.40	4.00	\$21,252.84	\$85,011.36
Employee & Spouse (or Partner)	9.00	\$23,722.32	\$213,500.88	10.00	\$23,745.84	\$237,458.40
Family	18.00	\$32,909.74	\$592,375.32	15.00	\$32,924.99	\$493,874.85
Employee Cost Sharing Contribution (enter as negative - )			(\$255,382.42)			(\$244,726.11)
<b>Subtotal</b>	<b>42.00</b>		<b>\$766,942.45</b>	<b>41.00</b>		<b>\$713,281.74</b>
<b><u>Elected Officials - Health Benefits - Annual Cost</u></b>						
Single Coverage	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Parent & Child	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Employee & Spouse (or Partner)	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Family	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Employee Cost Sharing Contribution (enter as negative - )			\$0.00			\$0.00
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b><u>Retirees - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00	11	\$9,675.52	\$106,430.72
Parent & Child			\$0.00	1	\$20,569.32	\$20,569.32
Employee & Spouse (or Partner)			\$0.00	20	\$16,242.14	\$324,842.80
Family			\$0.00	5	\$38,202.24	\$191,011.20
Employee Cost Sharing Contribution (enter as negative - )						\$0.00
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>37.00</b>		<b>\$642,854.04</b>
<b>GRAND TOTAL</b>	<b>42.00</b>		<b>\$766,942.45</b>	<b>78.00</b>		<b>\$1,356,135.78</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

yes
yes

**Is prescription drug coverage provided by the SHBP (Yes or No)?**



**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

	Gross	Deductions	Net	Current Year	2018	2019	All Additional Future
	Debt		Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt	\$1,636,000.00	\$1,636,000.00	\$0.00				
Regional School Debt	\$0.00	\$0.00	\$0.00				
Utility Fund Debt							
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
<u>Municipal Purposes</u>							
Debt Authorized	\$4,781,464.16		\$4,781,464.16				
Notes Outstanding	\$4,844,725.00		\$4,844,725.00				
Bonds Outstanding	\$13,715,000.00	\$1,644,270.00	\$12,070,730.00				
Loans and Other Debt			\$0.00				
<b>Total (Current Year)</b>	<b>\$24,977,189.16</b>	<b>\$3,280,270.00</b>	<b>\$21,696,919.16</b>				
Population (2010 census)	5,291						
Per Capita Gross Debt	\$4,720.69						
Per Capita Net Debt	\$4,100.72						
3 Yr. Average Property Valuation		\$3,223,970,017.33					
Net Debt as % of 3 Year Avg Property Valuation		0.67%					
Utility Fund - Principal							
Utility Fund - Interest							
Bond Anticipation Notes - Principal	\$403,665.00						
Bond Anticipation Notes - Interest	\$39,500.00						
Bonds - Principal	\$1,485,000.00			\$1,510,000.00	\$1,245,000.00	\$9,475,000.00	
Bonds - Interest	\$321,000.00			\$279,092.50	\$245,567.50	\$1,269,997.50	
Loans & Other Debt - Principal	\$67,000.00			\$72,000.00	\$80,000.00	\$408,000.00	
Loans & Other Debt - Interest	\$16,300.00			\$14,964.00	\$13,261.92	\$27,059.76	
<b>Total</b>	<b>\$2,332,465.00</b>			<b>\$1,876,056.50</b>	<b>\$1,583,829.42</b>	<b>\$11,180,057.26</b>	
Total Principal	\$1,955,665.00			\$1,582,000.00	\$1,325,000.00	\$9,883,000.00	
Total Interest	\$376,800.00			\$294,056.50	\$258,829.42	\$1,297,057.26	
% of Total Current Year Budget	13.64%						
Description	Debt Not Listed Above						
Total Guarantees - Governmental							
Total Guarantees - Other							
Total Capital/Equipment Leases							
Total Other							
<u>Bond Rating</u>	<u>Moody's</u>	<u>Standard &amp; Poors</u>	<u>Fitch</u>				
Rating	Aa2						
Year of Last Rating	2014						
<b>Mark "X" if Municipality has no bond rating</b>							





**USER FRIENDLY BUDGET SECTION - Notes**

(Press ALT-Enter to go to a new line in each cell)
